

INFORMATION PACKET

Friday, January 6, 2023



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C.A.S.P.E.R.

Communication Accountability Stewardship Professionalism Efficiency Responsiveness

The Grid

A working draft of Council Meeting Agendas

January 10, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up: Straw Poll Process		4:30	5 min
WYOSports Ranch: Minimum Setback Requirements in PH	Direction Requested	4:35	20 min
Ice Arena Expansion Part 2	Direction Requested	4:55	45 min
Part II: Fire Safe Rooms	Direction Requested	5:40	20 min
Flag Lots in Residential Areas	Direction Requested	6:00	15 min
FY23 Budget Amendment #2	Direction Requested	6:15	10 min
Boards and Commissions	Direction Requested	6:25	10 min
Legislative Agenda	Direction Requested	6:35	40 min
Agenda Review		7:15	20 min
Council Around the Table		7:35	20 min
Approximate Ending Time:			7:55

January 17, 2023 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 1/3 Minutes					C
Public Hearing for FY23 Budget Amendment #2		N			
Pub Hearing: An Ordinance Approving A Zone Change of Three (3) Lots Located at 1231, 1235 and 1241 South Washington Street, Lots 294, 295 and 296, Kenwood Addition Subdivision in the City of Casper, Wyoming		N			
Authorizing an Agreement Between the City of Casper and Spuds Baseball Club LLC for the Operation of Concessions and the Sale of Malt Beverages at Mike Lansing Baseball Stadium.				C	
Authorizing Amendment No. 1 to the Professional Services Contract between the City of Casper and Bar-D Signs, Inc. to Extend the Completion Date of the Project to Replace the Electronic Monument Sign for the Casper Recreation Complex.				C	
Authorize a Contract for Professional Services with Jacobs Engineering Group, Inc. (Jacobs), in the amount of \$210,979, for Engineering Services related to Phase 2 of the Sam H. Hobbs Wastewater Treatment Plant Secondary Treatment Rehabilitation, Project No. 23-002.				C	

The Grid
A working draft of Council Meeting Agendas

January 17, 2023 (continued) Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Authorize Amendment No. 1 to the Contract for Professional Services with Long Building Technologies, Inc. (Long), in the amount of \$15,450.00 for the Ford Wyoming Center Flue Replacement, Project No. 22-058.				C	
Authorize a Contract for Professional Services with ITC Electrical Technologies (ITC), in the amount of \$121,750.00, for Wastewater Treatment Plant Transformer Replacement, Project No. 22-057.				C	
Authorize a Contract for Professional Services with Burns & McDonnell Engineering Company, Inc., in the amount not to exceed \$169,572, for the 2023 to 2027 Casper Solid Waste Annual Title V Reporting Project No. 22-072.				C	
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for the 1st And Poplar Street Utility Relocation Project.				C	
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for The City of Casper Wastewater Treatment Plant Motor Control Center Replacement Project.				C	
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for The Poplar Street Cy to Collins Utility Replacement Project.				C	
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for The Poplar Street Water Main Replacement Project.				C	
Authorize Submission of An Application to The Wyoming State Loan and Investment Board for A Grant Through the Local Government Project ARPA Grant Funding Program for The City of Casper Wastewater Treatment Plant Secondary Concrete Rehabilitation Project.				C	
Authorizing a Memorandum of Understanding Between the City of Casper and Natrona County School District Concerning School Resource Officers.				C	
A resolution authorizing a Professional Services Contract for transit services with Natrona County for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Evansville, a Wyoming municipality, for Fiscal Year 2023.				C	
A resolution authorizing a Professional Services Contract for transit services with the Town of Bar Nunn, a Wyoming municipality, for Fiscal Year 2023.				C	
Appointment of Members to the Boards of Examiners and Appeals, and Contractors Licensing Board.					C
Executive Session: Potential Litigation & Personnel					

The Grid

A working draft of Council Meeting Agendas

January 24, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
CY & Poplar Intersection		5:20	30 min
Sports & Recreation Subsidy		5:50	45 min
Athletics Fund & One Cent #17 Fund	Direction Requested	6:35	15 min
Agenda Review		6:50	20 min
Legislative Review		7:10	20 min
Council Around the Table		7:30	20 min
Approximate Ending Time:			7:50

January 31, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Strategic Planning Meeting			
		4:00	
Approximate Ending Time:			

February 7, 2023 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Pre-Meeting: Intro of FWC General Manager					
Approval of 1/17 Minutes					C
2nd Reading: An Ordinance Approving A Zone Change of Three (3) Lots Located at 1231, 1235 and 1241 South Washington Street, Lots 294, 295 and 296, Kenwood Addition Subdivision in the City of Casper, Wyoming			N		
Athletic Fund and One Cent #17 Fund					
Acknowledging the Receipt of Financial Disclosure Information from City Officials with Public Fund Investment Responsibility.					C

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A working draft of Council Meeting Agendas

February 14, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Casper Natrona Health Department			
Golf Subsidy	Direction Requested	4:35	45 min
Agenda Review			20 min
Legislative Review			20 min
Council Around the Table			20 min
Approximate Ending Time:			

February 21, 2023 Councilmembers Absent:

Regular Council Meeting Agenda Items	Est. Public Hearing	Public Hearing	Ordinances	Resolutions	Minute Action
Approval of 2/7 Minutes					C
Public Hearing: Annual Renewal of Liquor Licenses		N			
3rd Reading: An Ordinance Approving A Zone Change of Three (3) Lots Located at 1231, 1235 and 1241 South Washington Street, Lots 294, 295 and 296, Kenwood Addition Subdivision in the City of Casper, Wyoming			N		

February 28, 2023 Councilmembers Absent:

Work Session Meeting Agenda Items	Recommendation	Begin Time	Allotted Time
Recommendations = Information Only, Move Forward for Approval, Direction Requested			
Meeting Follow-up		4:30	5 min
Intro of Platte River Trails Trust Executive Director	Information Only	4:35	5 min
EKW Easement	Direction Requested	4:40	20 min
City of Casper Website	Direction Requested	5:00	30 min
Agenda Review		5:30	20 min
Legislative Review		5:50	20 min
Council Around the Table		6:10	20 min
Approximate Ending Time:			6:30

Future Agenda Items

Council Items:

Item	Date	Estimated Time	Notes
Formation of Additional Advisory Committees			
Excessive Vehicle Storage			
Graffiti Abatement & Alternatives			After January 2023
Safe Place Program Implementation & Resolution			
Code Enforcement - Municipal Code?			
Class and Compensation Study Follow-up			After January 2023
Parking Garage Lease			Summer 2024
Detox Funding Discussion			
LGBTQ Advisory Committee Update			
Livability/Marketing Follow-up			
Special Event Permitting Process			
Banner Health and Fire Agreement			
One Cent Discussion			
Publication Requirements			

Staff Items:

City Inspectors Authority/Oversight of Licensed Contractors			
Speed Limit Ordinance Review			
Part 2 Ford Wyoming Center			
Sponsorships and Naming Rights (Tentative)			
Poplar St. and CY St. Intersection			
Judge's Quarterly Update			Rekurs Quarterly- To be requested by the Judge
Rocky Mountain Power Update			
Ford Wyoming Center Subsidy			
Capital Budget Review	March 14, 2023		
Tentative Budget to Council	May 9, 2023		
Council Budget Review	May 22 & 24		
Legislative Priorities			
Casper Area Transit Electric Fleet Conversion Study			

Potential Topics-- Council Thumbs to be Added:

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Future Regular Council Meeting Items:

Summary Proposed Budget to Council	6/6/2023		
Est. PH - Adopt FY24 Budget	6/6/2023		
PH & Adoption of FY24 Budget	6/20/2023		

Retreat Items:

Economic Development and City Building Strategy

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>1</p>  <p><i>New Year's Day</i></p>	<p>2</p> <p>Observance of New Year's Day</p> <p>City Offices CLOSED</p>	<p>3</p> <p>10:00a-Hall of Justice/Det. Center (Cathey, Engebretsen)</p> <p>6:00p-Council</p>	<p>4</p> <p>11:30a-Drug Court (Engebretsen) 1:00 p -Civil Service Commission (None)</p>	<p>5</p> <p>7:00p-Youth Empowerment (Pacheco)</p>	<p>6</p>	<p>7</p>
<p>8</p> <p>4:30 p.m. - Casper Youth Council (Gamroth, Pacheco)</p>	<p>9</p> <p>8:30a-Historic Preservation (None) 5:00 p.m. - CNFR (Cathey, Knell)</p>	<p>10</p> <p>4:30p-Council Work Session</p>	<p>11</p> <p>11:30a-DDA (Gamroth) 6:00p-Amoco Re-use JPB (Sutherland)</p>	<p>12</p> <p>7:00a- Advance Casper Breakfast (Gamroth, Napier) 4:30p-Parks & Rec Advisory Board (Engebretsen) 5:30p-Platte River Restoration Advisory Committee (Pacheco, Pollock alternate) 6:00p- Planning & Zoning (Knell) 7:00p- Youth Empowerment (Pacheco)</p>	<p>13</p> <p>11:30a-Chamber Coordination/ Infoshare (None)</p>	<p>14</p>
<p>15</p>  <p>Martin Luther King/ Equality Day</p> <p>City Offices OPEN</p>	<p>16</p>	<p>17</p> <p>11:30a-Regional Water JPB (Cathey, Knell, Pollock, Bertoglio) 4:00p-Chamber of Commerce (Cathey)</p> <p>6:00p-Council Meeting</p>	<p>18</p>	<p>19</p> <p>7:00a-Mayors/ Commissioners 11:00a-Housing Authority (Gamroth) 4:00p-Contractors' Licensing Board (Engebretsen) 5:30p- City County Board of Health (Humphrey) 7:00p- Youth Empowerment (Pacheco)</p>	<p>20</p> <p>3:30p-LGBTQ Advisory Committee (Pacheco, Pollock)</p>	<p>21</p>
<p>22</p>	<p>23</p> <p>12:00p - Disability Council (Pacheco) 12:30p-Senior Services (Engebretsen) 4:00p-OYD Advisory Committee (Pollock, Gamroth)</p>	<p>24</p> <p>11:00a- Finance Committee (Knell, Engebretsen, Cathey) 11:30a-Travel & Tourism (Engebretsen)</p> <p>4:30p-Council Work Session</p>	<p>25</p> <p>7:00a-CPU Advisory Board (Cathey) 11:30p-NIC (None) 5:15p-CAP (None)</p>	<p>26</p> <p>7:00p-Youth Empowerment (Pacheco)</p>	<p>27</p>	<p>28</p>
<p>29</p>	<p>30</p>	<p>31</p> <p>4:00p-Council Strategic Planning</p>				

JANUARY 2023



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	31
1	2 Closed	3 Casper Softball Practice 6:00 PM- 8:00 PM	4	5	6	8
8	9 <i>Spectra Holiday</i>	10 NCSD# 1 Training 3:30 PM- 5:30 PM	11 NCSD# 1 Training 3:30 PM- 5:30 PM	12	13 WY Health Fairs Heath & Wellness Expo Load-in 1:00 PM- 6:00 PM	14 WY Health Fairs Health & Wellness Expo 9:00 AM- 3:00 PM
15	16 Closed	17 PT Staff Dinner 5:30 PM- 7:30 PM	18	19	20 RMN Wild West Champions Load-In 8:00 AM- 5:00 PM	21 RMN Wild West Champions 7:00 AM-5:00 PM
22	23 <i>Spectra Holiday</i> CPD Testing 7:00 AM-11:00 AM	24	25	26	27 WHSAA: HS State Spirit Competition 1:30 PM- 8:00 PM	28 Olivia Caldwell Foundation Butterfly Ball 7:00 PM- 11:00 PM
29	30	31	1	2	3 Load-In Boys & Girls Club 8:00 am - 5:00 pm	4 Boys & Girls Club Reverse Raffle & Auction 5:00 pm - 11:00 pm

From: Justin Schilling <jschilling@wyomuni.org>
Sent: Friday, December 30, 2022 11:50 PM
Subject: 2023 WAM Events Schedule

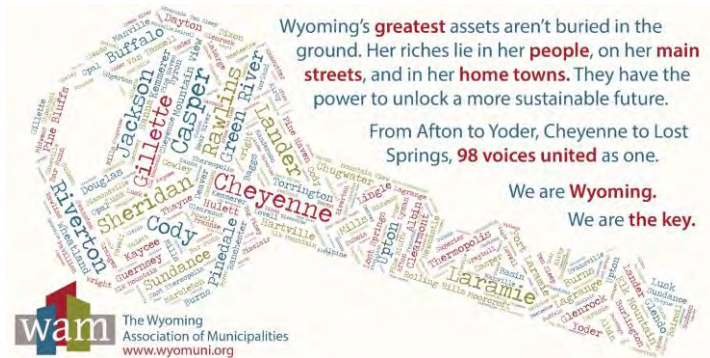
CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Happy Holidays WAM!

The full 2023 schedule of WAM events is available now on the WAM website by following this link [Events – Wyoming Association of Municipalities \(wyomuni.org\)](#). We hope you'll join us often in the New Year for great trainings, exciting speakers, and the chance to network with your peers from across Wyoming.

From all of us at WAM, we wish you all good health and continued success in 2023!

Happy New Year!
Justin Schilling
Member Services Manager
Wyoming Association of Municipalities
315 West 27th Street
Cheyenne, WY 82001
[307-632-0398](tel:307-632-0398)
jschilling@wyomuni.org
www.wyomuni.org



2023 Natrona County Meetings – Held in the Large Courtroom

January 3, 2023	BOCC Meeting	July 4, 2023	BOCC Meeting
January 10, 2023	Planning & Zoning Meeting	July 11, 2023	Planning & Zoning Meeting
January 12, 2023	NC Parks Board	July 13, 2023	NC Parks Board
January 17, 2023	BOCC Meeting	July 18, 2023	BOCC Meeting
February 7, 2023	BOCC Meeting	August 1, 2023	BOCC Meeting
February 14, 2023	Planning & Zoning Meeting	August 8, 2023	Planning & Zoning Meeting
February 16, 2023	NC Parks Board	August 10, 2023	NC Parks Board
February 21, 2023	BOCC Meeting	August 15, 2023	BOCC Meeting
March 7, 2023	BOCC Meeting	September 5, 2023	BOCC Meeting
March 14, 2023	Planning & Zoning Meeting	September 12, 2023	Planning & Zoning Meeting
March 16, 2023	NC Parks Board	September 14, 2023	NC Parks Board
March 21, 2023	BOCC Meeting	September 19, 2023	BOCC Meeting
April 4, 2023	BOCC Meeting	October 3, 2023	BOCC Meeting
April 11, 2023	Planning & Zoning Meeting	October 10, 2023	Planning & Zoning Meeting
April 13, 2023	NC Parks Board	October 12, 2023	NC Parks Board
April 18, 2023	BOCC Meeting	October 17, 2023	BOCC Meeting
May 2, 2023	BOCC Meeting	November 7, 2023	BOCC Meeting
May 9, 2023	Planning & Zoning Meeting	November 14, 2023	Planning & Zoning Meeting
May 11, 2023	NC Parks Board	November 16, 2023	NC Parks Board
May 16, 2023	BOCC Meeting	November 21, 2023	BOCC Meeting
June 6, 2023	BOCC Meeting	December 5, 2023	BOCC Meeting
June 13, 2023	Planning & Zoning Meeting	December 12, 2023	Planning & Zoning Meeting
June 15, 2023	NC Parks Board	December 14, 2023	NC Parks Board
June 20, 2023	BOCC Meeting	December 19, 2023	BOCC Meeting

RESOLUTION NO. 36-22

RESOLUTION NAMING OFFICIAL HOLIDAYS FOR 2023

WHEREAS, the Board of County Commissioners may designate Official Holidays for the employees of Natrona County: and

WHEREAS, a decision has been made as to the Holidays authorized during the months of January through December 2023:

NOW, THEREFORE, BE IT RESOLVED that the following Holidays are authorized:

January 2, 2023	Monday	New Year's Day
January 16, 2023	Monday	Martin Luther King Jr. Day/WY Equality Day
February 20, 2023	Monday	Presidents' Day
April 7, 2023	Friday	Good Friday
May 29, 2023	Monday	Memorial Day
July 4, 2023	Tuesday	Independence Day
July 11, 2023	Tuesday	Parade Day
September 4, 2023	Monday	Labor Day
November 10, 2023	Friday	Veteran's Day Holiday
November 23, 2023	Thursday	Thanksgiving Day
November 24, 2023	Friday	Thanksgiving Holiday
December 25, 2023	Monday	Christmas Holiday
January 1, 2024	Monday	New Year's Day

DATED this 6th day of December, 2022.

BOARD OF COUNTY COMMISSIONERS
NATRONA COUNTY, WYOMING



Paul C. Bertoglio
Paul C. Bertoglio, Chairman

ATTEST:

Tracy Good
Tracy Good, County Clerk

**My term of office expires
January 3, 2023**

From: Anna Kinder <akinder@cnchd.org>
Sent: Friday, January 6, 2023 9:59 AM
To: Anna Kinder <akinder@cnchd.org>
Subject: upcoming opportunities at the health department

Hello everyone!

I wanted to share with you opportunities that are coming to the health department kicking off this New Year! If you would share with others (staff, clients, etc) to help get the word out we would greatly appreciate it!

Our goal this year is for a HEALTHIER NATRONA COUNTY.

Thank you!

Healthy U

The Casper-Natrona County Health Department is now offering Healthy U, a free, six-week workshop for adults with chronic health conditions and their friends, family, and caregivers. You'll learn powerful strategies to take control of your health and get relief from pain, fatigue, and other symptoms. This workshop is free and will begin February 17th. It will be held at the CNCHD Mills location located at 426 Fourth St. at 9:00am. For more information or to sign up, contact Daima 307-577-9743 dquick@cnchd.org OR Emma 307-577-9728 ehopkins@cnchd.org.

Heart Smart

The Casper-Natrona County Health Department is now offering Heart Smart, a free, four-month program for adults who have been diagnosed with high blood pressure and/or are on high blood pressure medication. This free program will begin with its first cohort on February 6, 2023. For more information or to sign up, contact Lauren lschiller@cnchd.org, Daima dquick@cnchd.org, Taylor tmccabe@cnchd.org, or Katie kreed@cnchd.org.

Pap-A-Thon

The Casper-Natrona County Health Department is excited to announce its first Pap-A-Thon, an event to provide those 21 and older with additional opportunities to be screened for cervical cancer. The first event will be held on Saturday, January 28, 2023 at the health department, 475 S Spruce Street. To claim an appointment time, call CNCHD at 235-9340.

Health Fair

Join the Casper-Natrona County Health Department at the Ford Wyoming Center on Saturday, January 14 from 9 a.m. until 3 p.m. for the first Wyoming Health Fairs Health and Wellness Expo. This free expo will introduce Natrona County residents and their pets to a variety of health, wellness, nutrition, and fitness providers in their area. The expo is still seeking vendors; to sign up visit: <https://checkout.square.site/buy/A55LRBHWNNZXR6MUMB4JPVD6>

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Anna Kinder, M.S.OTR/L
Executive Director
Casper Natrona County Health Department

475 South Spruce Street
Casper, WY 82601

Phone: 307-577-9722

